

**Government of Tripura
Directorate of Skill Department
Department of Industries and Commerce
Indranagar, Agartala-799006**

Phone: (0381) 2353166, Fax- (0381) 2353167, email: skilltripura@gmail.com

NO. F.6(11)/TSDM/2016/879

Dated 11/07/2017

Notice for re-issuing of RFP

The fresh Request for Proposal for conducting short term training programme under Centrally Sponsored State Managed (CSSM) Component of PMKVY-2.0 containing all terms and conditions and the application format can be read and downloaded. No RFP form will be sold from this office.

This is intimated to all concerned Training Providers that the Request for Proposals for conducting short term training programme under Centrally Sponsored State Managed (CSSM) Component of PMKVY-2.0 invited by Directorate of Skill Development, Government of Tripura vide ref. NO. F.6(11)/TSDM/2016/209, Dated 22/04/2017 has been cancelled.

Sd/-

The Director,

Skill Development

Government of Tripura

ITI Road, Indranagar, Agartala, 799006, Tripura (West Tripura)

Tel: (+91) 381-235-166; Fax: (+91) 381-235-167, E-mail: skilltripura@gmail.com

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Directorate of Skill Development, Government of Tripura invites ‘Request for Proposal (RFP)’ from the Training Providers for submission of Proposal for conducting Short Term Training under Centrally Sponsored State Managed Component of PMKVY-2.0

The Tripura Skill Development Mission is an initiative of the Government of Tripura to enable youths to get employment opportunities in a holistic manner. The mission aims that the youths would be trained for skills as per their capabilities and merit and thereby makes them employable.

Directorate of Skill Development was set up under the Department of Industries and Commerce, Government of Tripura, to bring more focus and coordination to the skill development initiatives under Tripura Skill development Mission.

Ministry of Skill Development and Entrepreneurship (MSME), Government of India has approved target to train 11,425 candidates under Short Term Training component of State Engagement guideline of PMKVY-2.0 scheme for the state of Tripura for FY 2017-18.

The Short Term Training imparted at PMKVY Training Centres (TCs) under Centrally Sponsored State Managed (CSSM) Component of PMKVY-2.0 is expected to benefit candidates who are either school/college dropouts or unemployed.

Interested Training Providers may submit their proposal one (1) hard copy along with its soft copy (editable versions in Word and Excel, wherever required) to the office of the undersigned, super scribed with ‘Project Application Form for Short Term Training under CSSM component of PMKVY- 2.0 - FY 2017-18’. The soft copy of the same document shall be sent to skilltripura@gmail.com. The Training providers shall be expected to submit the project proposal in the prescribed Project Application Form (PAF) enclosed in Annexure-I.

The RFP is open to all entities whose training centers are accredited and affiliated for the jobroles as prescribed in Annexure-II and who fulfil eligibility criteria. The proposal will be evaluated based on the short listing criteria and preferences as mentioned in Annexure-III.

The evaluated proposals will be presented to State Project Approval Committee (SPAC). The SPAC will review all the received proposals on the 25th of every month. All applications from the Training Providers (TPs) received till 15th of every month shall be put to SPAC on the 25th of every month.

Please be informed that submission of this application does not mean or indicate any commitment of approval/allocation of targets for the project under CSSM component of PMKVY-2.0

Directorate of Skill Development reserves all the rights to cancel the application/ penalize the Project Implementing Agency (PIA), if any information is found to be incorrect/ false during and after project execution, at its sole discretion and without assigning any reason.

Sd/-

The Director,

Skill Development

ITI Road, Indranagar, Agartala, 799006, Tripura (West Tripura)

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Project Application Form (PAF)

A.	Part-I																																																										
1.	Organization Details																																																										
1.1	Name of the Training Provider (TP):																																																										
1.2	Registered office address of Training Provider (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No):																																																										
1.3	Year of Incorporation																																																										
1.4	Type of Training Provider (please tick (√) whichever is suitable)																																																										
	Company		Firm		Society		Trust		Proprietorship		Government Institute																																																
1.5	TP Registration Number in SMART NSDC																																																										
2.	Contact Details																																																										
2.1	Contact Address of CEO/ MD / Head (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No):																																																										
2.2	Contact Address of Single Point of Contact (SPOC) (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No)																																																										
3.	Experience in Skilling																																																										
3.1	Number of Years of Experience in Skill Development																																																										
3.2	Total Number of Trainees Trained in last 3 years																																																										
	<table border="1"> <thead> <tr> <th rowspan="2">Financial Year</th> <th colspan="3">Govt. Funded Count</th> <th colspan="3">Corporate Social Responsibility(CSR) Count</th> <th colspan="3">Self-Paid Count</th> </tr> <tr> <th>Trained</th> <th>Certified</th> <th>Placed</th> <th>Trained</th> <th>Certified</th> <th>Placed</th> <th>Trained</th> <th>Certified</th> <th>Placed</th> </tr> </thead> <tbody> <tr> <td>2014-15</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2015-16</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2016-17</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>										Financial Year	Govt. Funded Count			Corporate Social Responsibility(CSR) Count			Self-Paid Count			Trained	Certified	Placed	Trained	Certified	Placed	Trained	Certified	Placed	2014-15										2015-16										2016-17									
Financial Year	Govt. Funded Count			Corporate Social Responsibility(CSR) Count			Self-Paid Count																																																				
	Trained	Certified	Placed	Trained	Certified	Placed	Trained	Certified	Placed																																																		
2014-15																																																											
2015-16																																																											
2016-17																																																											
4.	PMKVY-2.0 Implementation Status in Tripura																																																										
4.1	No. of PMKVY-2.0 training Centres in Tripura																																																										
4.2	PMKVY- 2.0 Centre Details																																																										
	Sl. no	Name of TC	TC Registration no.	Address of TC	Total Area of TC (in Sq. Ft)	Job role	QP Code	Training Capacity	Status of Accreditation																																																		

B.	Part II									
5.	Training Centre Accreditation Details (Please use separate information sheet for each Training Centre)									
5.1	Name of the Training Centre									
5.2	TC Registration Number in SMART NSDC									
5.3	Type of Training Centre (please tick (√) whichever is suitable)									
	Outsourced		TP Own		Proprietorship		Franchise		Government Institute	
5.4	Type of Centre building (please tick (√) whichever is suitable)									
	TP Own		Leased/Rented		Government Institute					
5.5	If, leased or rented building, please specify the validity of the agreement									

5.6	Address of Training Centre (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No)				
5.7	Contact Address of Centre In-charge (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No)				
5.8	Accreditation Standards Grading received from SMART NSDC				
5.9	Area Classification of Centre (please tick (√) whichever is suitable)		Rural	Urban	
6.	Job role details (Please give separate information for each job roles for each centre)				
6.1	Skill Sector				
6.2	Job role applied for (Please choose any job role from Annexure-II) (Please mention the QP Code of the applied job role)				
6.3	Training Capacity Details				
6.3.1	Batch Size (Please specify based on the available infrastructure capacity)				
6.3.2	Total Number of Batches you plan to run for this Job Role at a given point of time.				
6.3.3	Effective available annual training capacity (no.s) in the Training Centre				
	Annual Capacity (Job role) in the Centre	Allocated target (from any other scheme)	Is the centre currently available to conduct proposed targets (Y/N)	Available Capacity (if col. 3 is applicable)	
	1	2	3	4	
7.	Trainers Details (Please give separate information for each jobroles for each centre)				
	S. No.	Trainer Name	Highest Qualification	Whether Certified by SSC (Y/N)	
8.	Whether residential Facility is available in the Training Centre (please tick (√) whichever is suitable)			Yes	No
8.1	If residential facility available, please specify the capacity (in No.)		Male	Female	

C.	Part III
9.	Certificates to be submitted:
9.1	Certified that provisions of the RFP have been fully understood and we will take the responsibility for successful completion of the project in a time bound manner, if targets are allocated by Directorate of Skill Development under CSSM component.
9.2	Certified that there is no duplication of efforts with existing schemes of other Ministries/ Departments if any project is sanctioned under Directorate of Skill Development

Enclose:- Self attested photocopies of the documents in respect to Sl. Nos. (1.3),(1.4), (5.3), (5.4), (5.8)&(6.3.3-against target received), (9.1) and (9.2)

Note: All the pages should be numbered and properly indexed. If any of the RFP proposals is found to be without proper signature, page, numbers and index, it will be liable for rejection.

Authorized signatory of the Organization
With seal Name/Designation/Address

Date:

Place:

Annexure-II

Tentative Action Plan for conducting Short Term Training under Centrally Sponsored State Managed (CSSM) Component of PMKVY-2.0 scheme for FY 2017-18*

Sl. No.	Job role	Duration	South Tripura	Gomati	West Tripura	Dhalai	North Tripura	Sepahijala	Unakoti	Khowai	Grand Total
1	Account assistant Using Tally	350			120						120
2	Accounts Executive - Accounts Payable and Receivable	190	90		60						150
3	Aquaculture worker	240			90				90	90	270
4	Assistant Beauty Therapist	290	60	60					60		180
5	Assistant Electrician	440							120	120	240
6	Assistant Hair stylist	340			90						90
7	Automotive Engine Repair Technician Level 4	460				90					90
8	Automotive Service Technician (Two and Three Wheelers)	490	90			90	90				270
9	Automotive Service Technician Level 3	252	90								90
10	Bamboo Mat Weaver	190				120				60	180
11	Bamboo Utility Handicraft Assembler	270			120	90					210
12	Bar Bender and Steel Fixer	440						90			90
13	Business Correspondence & Business Facilitator	190	90								90
14	Carpenter - Wooden Furniture	348	90						60		150
15	CCTV Installation Technician	400	120							120	240

Sl. No.	Job role	Duration	South Tripura	Gomati	West Tripura	Dhalai	North Tripura	Sepahijala	Unakoti	Khowai	Grand Total
16	Consignment Booking Assistant	310	60								60
17	Consumer Energy Meter Technician	390	90				90		90		270
18	CRM Domestic Non-Voice	440	90								90
19	CRM Domestic Voice	440	90		90						180
20	Customer Care Executive – (Telecom Call Centre)	240			180						180
21	Dairy Farmer/ Entrepreneur	240	90		90						180
22	Distribution Lineman	390			120						120
23	Field Technician – Computing and Peripherals	340	60			60					120
24	Field Technician – Networking and Storage	400					90				90
25	Field Technician – Other Home Appliances	400			120						120
26	Fitter- Modular Furniture	340					60				60
27	Food & Beverage Service- Steward	340	90								90
28	Front Office Associate	320	90		60						150
29	Front Office Executive	400						120			120
30	Gardener	340	60		60						120
31	GST consultant	350			120						120
32	Handset Repair Engineer	340						180			180
33	Housekeeper cum cook	290			120						120
34	Jam Jelly & Ketchup Processing Technician	280			90						90
35	Junior Software Developer	300			60						60
36	Junior Software Developer	300			60						60

Sl. No.	Job role	Duration	South Tripura	Gomati	West Tripura	Dhalai	North Tripura	Sepahijala	Unakoti	Khowai	Grand Total
37	Light motor Vehicle Driver Level 3	260			120						120
38	Manual Metal Arc Welding/Shielded Metal Arc Welding Welder	540					90				90
39	Mason Concrete	440		120				60			180
40	Mason General	440		90	90				90		270
41	Mason Tiling	440						60			60
42	Micro Irrigation Technician	240	90		90						180
43	Organic grower	240	60		90			60			210
44	Pickle Making Technician	280			90	90					180
45	Plumber General	360	60		180						240
46	Retail Sales Associate	320	90		120						210
47	Sewing Machine Operator	310			90	90	90				270
48	Small and Medium Enterprise Officer (SME Officer)	190	90				120				210
49	Small Poultry farmer	280	90					90		90	270
50	Solar Panel Installation Technician	440			150						150
51	TV Repair Technician	400	60		90		60				210
52	Unarmed Security Guard	200			150					120	270
53	Visa Assistance Consultant	330			60						60
			1,890	270	2970	630	690	660	510	600	8,220

**Note: The Action Plan may be changed based on the local demand and opportunities, which may vary time to time basis*

Eligibility criteria for applying the Request for Proposal for conducting Short Term training under CSSM component of PMKVY-2.0

- a) Any Institute (Government/Private)/organizations/ Company/Firm/ Society/Trust/ Proprietorship, who have their skill development training centre in Tripura and also accredited the training centre under SMART NSDC portal for the job roles as specified in Annexure-II can only apply. **No franchisee Centre shall be engaged for conducting short term training under CSSM component of PMKVY-2.0 in Tripura.**

RFP short listing criteria

- a) Accreditation Standards Grading received from SMART NSDC
b) Job role wise effective available training capacity (based on the ongoing/approved/proposed training targets from any scheme) in that particular centre.

Preferences:

In case of multiple applications received for the same job roles in the same districts the following preferences will be applicable to approve the training proposal.

- a) Accredited Centre at rural Areas or far flung areas
b) Arrangement for Placement/Entrepreneurship development
c) Experience in skill Training and placement
d) Working experience with Government agencies.
e) If centre is Government Institute/TP own

Other points to be considered for approval of training proposal:

- a) Available job role wise target in the Scheme
b) Spread of the proposed job roles in a geographic location
c) Regional level demand and opportunities

Covering letter for submission of RFP under Short Term Training of PMKVY 2.0

**To
The Chairman,
State Project Approval Committee (SPAC)
ITI Road, Indranagar,
Agartala, West Tripura-799006**

Sub: Submission of proposal for conducting “Short Term Training” under Centrally Sponsored State Managed (CSSM) Component of PMKVY-2.0 during FY 2017-18 in Tripura

Sir,

This is with reference to your advertisement inviting RFP for conducting “Short Term Training” under Centrally Sponsored State Managed (CSSM) Component of PMKVY-2.0 during FY 2017-18 in Tripura. We, the undersigned, offer to provide the services for the above in accordance with your “Request for Proposal”, dated.../.../2017. Please find below the details of our agency for your consideration.

We are hereby submitting our Proposal .We understand that you are not bound to accept any proposal you receive. We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the target allocation process or unduly favors our company in the target allocation process, we are liable to be dismissed from the Proposal selection process or termination of the contract during the project.

We agree to abide by the conditions set forth in this Request for Proposal. We hereby declare that our proposal submitted in response to this RFP is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely

Applicant’s name with Seal

Designation

Signature